

RECRUITMENT RULES FOR THE POST OF PRINCIPAL PRIVATE SECRETARY

(As approved by the Board in their 247 Meeting held on 26.06.2013)

1	Name of Post	:	Principal Private Secretary (E-1)
2	Classification	:	Group 'A' (E-1)
3	Whether selection post or Non selection post	:	Selection
4	Scale of Pay	:	Rs. 16,400-40500 (IDA)
5	Age limit for direct recruitment	:	Not exceeding 35* years as on 1st Jan of Recruitment year.
6	Educational and other qualifications for direct recruitment.		Not Applicable
8	Period of Probation		One year extendable by maximum period of one more year, if considered necessary.
9	Method of Recruitment.	:	By promotion of PS working in the scale of Rs. 12,600-32,500 having 4 years experience in case of those possessing prescribed qualification for PS level and 5 years for those who are Graduates with Diploma in secretarial practice, failing which by direct recruitment.

*** Not applicable for existing Departmental Candidates**
